

# OFFICIAL Photographer

## FOTO PRIME

77 Jalan 3/93, Taman Miharja, 55200 Kuala Lumpur, Malaysia  
 TEL : +603 - 9200 3811 info@fotoprime.com.my Since 1983

www.fotoprime.com.my

Mon to Fri 9.30am - 5.30pm, Sat & Sun - Closed

GPS : N03°07.352' E101°43.306'



### GRADUATION CEREMONY

**Graduate Name**

Prof/DR/MR/MS/MDM :   
 (Name as per NRIC)

Address (O) / (Res) :

Postcode

**Reply Slip No :**

Contact :  
 (O) \_\_\_\_\_ (R) \_\_\_\_\_  
 (Mobile) \_\_\_\_\_  
 Email \_\_\_\_\_  
 Date \_\_\_\_\_

University /College : KDU University College  
 Graduation Date : Saturday, 4 November 2017

Graduation Day  Saturday

**Venue** KDU University College - Glenmarie Campus

Item	Particular	(Please ✓)	Unit Price
1.	<b>Photo package for graduate (Prepaid)</b> a) 1 copy 4R , 5R & 8R size stage photo (full pose) b) 1 copy 12" size group photo c) 1 piece 5R close-up Graduate studio photo (no editing)* d) 1 piece of photo CD containing a soft copy of item (a)		<b>Paid</b>
2.	<b>STUDIO PACKAGE</b> a) <u>Personal Only</u> (i) 1 copy of 11R size Personal portrait with KDU University College logo, waxed and framed (brown) <input type="checkbox"/> <b>RM 170.00</b> (ii) 3 copies of 4R size Personal portrait (same pose) (iii) 1 piece of studio photo CD b) <u>Family Only</u> (i) 1 copy of 11R size Family portrait with KDU University College logo, waxed and framed (brown) <input type="checkbox"/> <b>RM 190.00</b> (ii) 3 copies of 4R size Family portrait (same pose) (iii) 1 piece of studio photo CD c) <u>Personal &amp; Family</u> (i) 1 copy of 11R size Personal & Family portrait with KDU University College logo, waxed and framed (brown) <input type="checkbox"/> <b>RM 350.00</b> (ii) 3 copies of 4R size Personal & Family portrait (same pose) (iii) 1 piece of studio photo CD		RM _____
3.	<b>Personal Studio (photo only)</b> (i) 1 piece of 8R studio photo <input type="checkbox"/> <b>RM 100.00</b> (ii) 3 piece of 4R size studio photo		RM _____
4.	<b>Graduate Robe for Sale</b> - 1 full set of graduation robe, colour hood & mortarboard (normal price RM 800.00)	<input type="checkbox"/> <b>RM 480.00</b>	RM _____
5.	<b>Certificate Folder</b> - 1 piece of certificate folder with KDU University College logo	<input type="checkbox"/> <b>RM 50.00</b>	RM _____
6.	<b>VIDEO DVD</b> - 1 piece of DVD video of the graduation ceremony	<input type="checkbox"/> <b>RM 80.00</b>	RM _____
7.	<b>Courier, Delivery and Packaging (photos only)</b> (a) Within Malaysia @ RM80.00 (b) Outside of Malaysia ( cost varies). Please contact FOTO PRIME.	Within Malaysia <input type="checkbox"/> <b>RM 80.00</b> Outside Malaysia <input type="checkbox"/> <b>RM _____</b>	RM _____

PHOTOGRAPHY - Studio photo appointment at our office studio, **PLEASE** call 03- 9200 3811  
 - Studio photo at the ceremony hall will be on first come first serve basis

**Notes :**

- Please deposit / issue exact amount of payment. Any excess amount will not be refunded. Any request will not be entertained.
- Please pay cash or cheque. Cheques should be crossed, made payable to "Earth Water Events" and your name and telephone no should be written on the back of the cheque. Post dated cheque will not be accepted.
- Please complete this Reply Slip and send it to us by mail, courier or walk-in personally toFoto Prime, together with the payment. Do not send cash by mail or courier.
- Stage photo will only be taken for graduate who have paid before the closing date.
- Payments made for any of the above order are not refundable except the refundable deposit for the fgraduation robe.
- Please make a photocopy of the reply slip for your own reference.
- In the event of any technical failure or any unforeseen circumstances, the Company's liability will only be limited to a full refund of payment made.
- In the event of *force majeure*, the Company will not be liable for any claim or refund whatsoever. Any request will not be entertained.

We Accept



**For Robe Record** Height: \_\_\_\_\_ feet/cm  
 Weight: \_\_\_\_\_ lbs/kg

**Mode of Payment**

Cash  
 Cheque :-  
 Bank: \_\_\_\_\_  
 No. : \_\_\_\_\_  
 Amount : \_\_\_\_\_

Graduate's Signature

Date : \_\_\_\_\_

*For office use only*

Robe Size  
 S   
 M   
 L   
 XL

Received : RM \_\_\_\_\_ by: \_\_\_\_\_ dd: \_\_\_\_\_  
 Acknowledgement : RM \_\_\_\_\_ by: \_\_\_\_\_ dd: \_\_\_\_\_  
 KIV : RM \_\_\_\_\_ by: \_\_\_\_\_ dd: \_\_\_\_\_  
 Payment Accepted : RM \_\_\_\_\_ by: \_\_\_\_\_ dd: \_\_\_\_\_  
 PC Up-date : RM \_\_\_\_\_ by: \_\_\_\_\_ dd: \_\_\_\_\_

Total